



Summer Maintenance Checklist

Weather Defense Systems Service includes service to the roof, gutters, downspouts, and rainwater drainage systems of the home. Home Benefits: Improved durability, structural longevity/damage avoidance and fire risk reduction.

ROOF

- Inspect for damaged areas. Recommend repairs as needed.
- Remove loose debris. Recommend treatment to remove heavy or impacted debris.
- Trim small tree limbs from any contact with the roof. Recommend tree surgeon if necessary.
- Recommend moss killer as needed.
- Inspect chimney, flue liner, spark-arrestor, cap and flashing. Recommend repairs as needed.

Note to Client: See **VISIT ACTIVITY REPORT**

GUTTERS and DOWNSPOUTS

- Clean out loose debris from gutters
- Inspect for rust, leaks and standing water. Recommend repairs as needed.
- Adjust or reset any splash blocks to slope away from the house.
- Flush out downspouts to determine free flow.
- Inspect and clean gutter protection if applicable. Recommend RainTube® as needed.
- Check for loose downspout hangars and connections. Recommend repairs as needed.

Note to Client: See **VISIT ACTIVITY REPORT**

STRUCTURE

- Check exterior siding and trim for gaps, holes and damage. Touch-up caulking as needed. Recommend repairs as needed.
- Check wood siding, framing and trim for soil contact. Recommend re-grading as necessary.

Note to Client: See **VISIT ACTIVITY REPORT**

Environment Systems Service includes service to the fireplaces, furnaces, air conditioners, air distribution systems, ventilation systems and hot water systems of the home. Home Benefits: Efficient operation, energy conservation, safety/health.

FURNACE AND A/C

- Check filters and clean or replace as needed.

Note to Client: See **VISIT ACTIVITY REPORT**

FIREPLACES ___ # OF UNITS CHECKED AND SERVICED

- Inspect flue and firebox for creosote and debris. Recommend cleaning as needed.
- Operate the damper. Lubricate as needed.
- Check for leaks and operation of log lighter.
- Lubricate glass door hinges and screen.
- Remove ashes if requested.
- Turn off gas valve if requested.

Note to Client: See **VISIT ACTIVITY REPORT**

WATER HEATER ___ # OF UNITS CHECKED AND SERVICED

- Inspect for rust or leaks at nipples, in burner chamber and at drain. Recommend replacement as needed.
- Check flue where accessible.
- Check the straps are secure. Tighten as needed.
- Check and tighten bond wire as needed.
- Recommend replacing any stock drain valve with larger sized ball-cock valve for better cleaning.
- Drain 5 to 10 gallons of water to remove loose sediment.
- If unit is more that 10 years old recommend replacing.

Note to Client: See **VISIT ACTIVITY REPORT**

FLOORING

- Note any staining, wear, squeaks or damage to any flooring. Recommend repairs as needed.
- Check for cracks, missing grout or loose sections of tile flooring. Recommend repairs as needed.
- Inspect for separating seams, soft areas (especially around showers and toilets) and staining on vinyl floors and carpets. Recommend repairs as needed.

Note to Client: See **VISIT ACTIVITY REPORT**

TILE AND STONE

- Inspect stone and tile and recommend sealer or repairs as needed.
- Inspect caulking around fixtures and reapply to fill minor cosmetic separations. Caulking should not be relied upon to prevent leaks. At major gaps recommend repairs.
- Inspect grout and recommend repairs if needed.

Note to Client: See **VISIT ACTIVITY REPORT**

CABINET FINISHES AND APPEARANCE

- Inspect doors for warping and loose joinery.
- Check doors and faces for water staining.
- Inspect solid surface counters for damage. Recommend repair as need.

Note to Client: See **VISIT ACTIVITY REPORT**

Electrical Systems Service includes service to the breakers, fuses, sub-panels, outlets, switches, and lighting of the home. Home Benefits: proper disposal and recycling, energy efficiency, safety.